



## ADVIK LABORATORIES LIMITED

Registered Office: 138, Roz Ka Meo Industrial Area, Sohna, Distt. Mewat, Haryana-122103  
CIN : L74899HR1994PLC038300  
Ph.:011-42424884, 011-43571043-45  
Email id: [mail@advikindia.com](mailto:mail@advikindia.com)

### NOTICE OF ANNUAL GENERAL MEETING, BOOK CLOSURE & REMOTE EVOTING INFORMATION'S

Notice is hereby given that the 21<sup>st</sup> Annual General Meeting (AGM) of the Company will be held on Tuesday, September 29<sup>th</sup> 2015 at 10.00 A.M. at the Registered office of the Company, at 138, Roz Ka Meo Industrial Area, Sohna, Distt. Mewat, Haryana-122103 to transact the business set out in notice dated 03<sup>rd</sup> September, 2015 of the AGM. The Notice of AGM and Annual report for the F.Y. 2014-15 has been sent to all the members through permitted mode on 04<sup>th</sup> September, 2015.

Pursuant to Clause 16 of the Listing Agreement and Section 91 of the Companies Act, 2013 along with the applicable Rules made there under, it is hereby intimated that the Register of Members and share transfer books of the Company will remain closed from Wednesday, 23<sup>rd</sup> September, 2015 to Tuesday, 29<sup>th</sup> September, 2015 for the purpose of AGM.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 the Company has provided electronic voting facility for transacting all the business items as mentioned in the AGM notice dated 03<sup>rd</sup> September, 2015 through the remote e-voting facility on the platform of Central Depository Services (India) Limited (CDSL). Remote e-voting will commence on 26<sup>th</sup> September, 2015 at 09:00 a.m. and end on 28<sup>th</sup> September, 2014 at 5.00 p.m. No remote e-voting shall be allowed beyond the said date and time.

The notice of the Annual General Meeting along with remote e-voting instructions has also been displayed on the website of the Company [www.advikindia.com](http://www.advikindia.com) and on the website of the Agency [www.evotingindia.com](http://www.evotingindia.com).

Members of the Company holding Shares as on Tuesday, 22<sup>nd</sup> September, 2015 may cast their vote by electronically through Remote E-voting platform of CDSL at [www.evoting.com](http://www.evoting.com) or vote at the General Meeting through the Ballot Form. Members may participate in the General Meeting even after Remote E-voting but shall not be eligible to vote at the meeting. Voting, if exercised, will be invalid and the vote caste through Remote E-voting will be considered.

Members are requested to read the instructions pertaining to remote e-voting as printed in the AGM Notice carefully. In case members have any queries or issues regarding e-voting, they may refer the Frequently Asked Questions (FAQ) and remote e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an e-mail to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

Shareholders may contact Registrar & Share Transfer Agent, M/s Beutel Financial Services Limited, contact no. 29961281/82 or their respective Depositories for registration/updation of their email IDs and other matters.

**For Advik Laboratories Limited**  
Sd/-

**Place: New Delhi**  
**Date: September 03<sup>rd</sup>, 2015**

**Sachin Garg**  
**Mg. Director**