

**M/s ADVIK LABORATORIES LIMITED**

**CIN- L74899HR1994PLC038300**

**138, ROZ- KA- MEO INDUSTRIAL AREA, SOHNA GURGAON HR 122103**

**SCRUTINIZER'S REPORT FOR POLL**

**(For AGM Held on 29.09.2017 for the Financial Year ending on 31.03.2017)**

CS Kundan Agrawal

**M/s Kundan Agrawal & Associates**

H-23 A, 204, 2<sup>nd</sup> Floor, Near Sai Mandir, Vikas Marg,

Laxmi Nagar, Delhi-110092

Land line-011-43093900

Mobile-9999415059, 9212467033



**FORM No. MGT - 13**

**Report of Scrutinizer**

[Pursuant to section 109 of the Companies Act, 2013 and rule 21(2) of Companies (Management and Administration) Rules, 2014]

To  
The Chairman,  
**M/s Advik Laboratories Limited**  
138, Roz-Ka-Meo, Industrial Area Sohna,  
Distt. Mewat-122103 (Haryana) INDIA.

**Subject:** For the 23<sup>rd</sup> Annual General Meeting of the Members of the Company, held on, Friday, 29<sup>th</sup> of September, 2017 at 138, Roz- Ka - Meo, Industrial Area Sohna, Distt. Mewat-122103 (Haryana) INDIA AT 10:15 A.M.

Dear Sir,

I, **Kundan Agrawal**, Practicing Company Secretary, appointed as Scrutinizer by the Board of Directors of M/S Advik Laboratories Limited at their meeting held on 02/09/2017 for the purpose of scrutinizing the poll and ascertaining the requisite majority on poll as per provision of section 108 of the Companies Act 2013 read with rule 20 of the Companies (Management and Administration) Rules, 2014 and amendments made thereunder for their 23<sup>rd</sup> Annual General Meeting.

1. After the time fixed for closing of the poll by the Chairman, ballot box was kept for polling and was locked in my presence with due identification marks placed by me.
2. The locked ballot box was subsequently opened in my presence and poll papers were diligently scrutinized. The poll papers were reconciled with the records maintained by the Registrar and Transfer Agents of the Company and the authorizations/proxies lodged with the Company.
3. The poll papers, which were incomplete and/or which were otherwise found defective or if signature of any shareholder did not match with the records have been treated as invalid and were kept separately.



4. The result of the Poll is as under:

**(a) Resolution No. 1**

**To receive, consider and adopt the Audited Financial Statements of the company including the Balance Sheet of the Company as at 31st March, 2017 and the Statement of Profit and Loss of the Company for the financial year ended 31st March, 2017 together with the Cash Flow Statement & other Annexure thereof and the Reports of the Board of Directors and Auditors thereon.**

(i) Voted in favour of the resolution:

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
34	10928	100.00%

(ii) Voted against the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

(iii) Invalid Votes

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them.
Nil	Nil	Nil

**(b) Resolution No. 2**

**To appoint a Director in place of Mr. Peeyush Kumar Aggarwal (DIN 00090423), the Director of the Company, who is liable to retire by rotation.**

(i) Voted in favour of the resolution :



Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
34	10928	100.00%

(ii) Voted against the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

(iii) Invalid Votes

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

**(c) Resolution No. 3**

**To ratify the appointment of M/s RMA & Associates, Chartered Accountants, New Delhi, (Registration No. 000978N) as the Statutory Auditors of the Company for the financial year ending 31st March, 2018, at such remuneration as may be approved by the Board of Directors of the Company.**

(i) Voted in favour of the resolution:

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
34	10928	100.00%



(ii) Voted against the resolution:

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

(iii) Invalid Votes

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

**(d) Resolution No. 4**

**To approve the Related Party Transactions under section 188 of the Companies act, 2013.**

(i) Voted in favour of the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
34	10928	100.00%

(ii) Voted against the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

(iii) Invalid Votes



Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

**(e) Resolution No. 5**

**To appoint Ms. Madhu Sharma (DIN 06947852) as Independent woman Director of the Company to hold office for five consecutive years from the date of her appointment.**

(i) Voted in favour of the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
34	10928	100.00%

(ii) Voted against the resolution :

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

(iii) Invalid Votes

Number of members present and voting (in person or in proxy)	Number of votes casted by them	% of total number of valid votes casted by them
Nil	Nil	Nil

5. A Compact Disc (CD) containing a list of equity shareholders who voted "FOR", "AGAINST" and those whose votes were declared invalid for each resolution is enclosed.



6. The Poll Papers and all other relevant records were sealed and are kept in the safe custody of the Scrutinizer till the Chairman signs the minutes of the Annual General Meeting.

7. The combined results of the votes (electronic and physical) are annexed as Annexure-1 with this report.

8. All of the above mentioned resolutions have passed with requisite majority.

Thank you,  
Yours faithfully,



**Kundan Agrawal**  
**(Scrutinizer)**  
**Membership No.: 7631**  
**C P No 8325**  
**(Kundan Agrawal & Associates)**

**Place: New Delhi**  
**Date: 29/09/2017**

**Witness-1**

:

Alisha  
Occupation - Service  
Add. - C-369 Surya Nagar  
Ghazipur, U.P. 201011.

**Witness-2**

:

Kiran  
Add: C-51, Tara Park  
New Delhi-110017

**M/s ADVIK LABORATORIES LIMITED**

**CIN- L74899HR1994PLC038300**

**138, ROZ- KA- MEO INDUSTRIAL AREA, SOHNA GURGAON HR 122103**

**SCRUTINIZER'S REPORT FOR E- VOTING**

**(For AGM Held on 29.09.2017 for the Financial Year ending on 31.03.2017)**

CS Kundan Agrawal  
**M/s Kundan Agrawal & Associates**  
H-23 A, 204, 2<sup>nd</sup> Floor, Near Sai Mandir, Vikas Marg,  
Laxmi Nagar, Delhi-110092  
Land line-011-43093900  
Mobile-9999415059, 9212467033





**Report of Scrutinizer (E-Voting)**

**[Pursuant to section 108 of the Companies Act, 2013 and rule 20(3) of the Companies (Management and Administration) Rules, 2014]**

To,

The Chairman of the 23<sup>rd</sup> Annual General of the members of **M/s Advik Laboratories Limited** (the Company) held on Friday, 29<sup>th</sup> of September, 2017 AT 10:15 at 138, Roz- Ka - Meo, Industrial Area Sohna, Distt. Mewat-122103 (Haryana) INDIA.

Dear Sir,

I, **Kundan Agrawal**, Practicing Company Secretary, appointed as Scrutinizer for the purpose of scrutinizing the e-voting process and ascertaining the requisite majority on e-voting as per provision of section 108 of the Companies Act 2013 read with rule 20 of the Companies (Management and Administration) rules, 2014 for Annual General Meeting held on Friday 29<sup>th</sup> day of September, 2017 at 10:15 AM at 138, Roz- Ka - Meo, Industrial Area Sohna, Distt. Mewat-122103 (Haryana) INDIA.

The Management of the Company is responsible to ensure the Compliance with the requirements of the Companies Act, 2013 and Rules relating to voting through electronic means on the resolutions contained in the Notice of 23<sup>rd</sup> Annual General Meeting of the Members of the Company. My responsibility as a scrutinizer for the e-voting process is restricted to make a scrutinizer's report of the votes cast in favor or against the resolution stated above, based on the report generated from the e-voting system provided by Central Depository Service ( India ) Limited (CDSL), for the e-voting process engaged by the Company.

Further to the above, I submit my report as under:-

1. The e-voting period remained open from 26<sup>th</sup> September, 2017 (9 AM) to 28<sup>th</sup> September, 2017 (5 PM) for the AGM held on Friday 29<sup>th</sup> September, 2017.
2. The Members of the Company as on the cut-off date i.e. 23<sup>rd</sup> September 2017 were entitled to vote on the resolution.
3. The Votes cast were unblocked on 29<sup>th</sup> September, 2017.
4. Thereafter the details containing inter alia, list of Equity Shareholder(s), who voted "for" "against" each of the resolution that were put to vote, were generated from the e-voting website **Central Depository Service (India) Limited (CDSL). i.e. www.evotingindia.com**

**The result of the vote's casted electronically is as under:**



**Item No.1 of the notice** Ordinary Business

**To receive, consider and adopt the Audited Financial Statements of the company including the Balance Sheet of the Company as at 31st March, 2017 and the Statement of Profit and Loss of the Company for the financial year ended 31st March, 2017 together with the Cash Flow Statement & other Annexure thereof and the Reports of the Board of Directors and Auditors thereon.**

(i) Voted **in favour** of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
20	12316368	100.00%

(ii) Voted **in against** of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
Nil	Nil	Nil

(iii) **Invalid** Votes:

Total number of members whose votes were declared invalid	Total number of votes cast by them	Remarks
Nil	Nil	Nil

**Item No. 2 of the notice** Ordinary Business

**To appoint a Director in place of Mr. Peeyush Kumar Aggarwal (DIN 00090423), the Director of the Company, who is liable to retire by rotation.**

(i) Voted **in favour** of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
20	12316368	100.00%

(ii) Voted **in against** of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
Nil	Nil	Nil

(iii) **Invalid** Votes:

Total number of members whose votes were declared invalid	Total number of votes cast by them	Remarks
Nil	Nil	Nil



**Item No. 3 of the notice** Ordinary Business

**To ratify the appointment of M/s RMA & Associates, Chartered Accountants, New Delhi, (Registration No. 000978N) as the Statutory Auditors of the Company for the financial year ending 31st March, 2018, at such remuneration as may be approved by the Board of Directors of the Company.**

(i) Voted in favour of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
20	12316368	100.00%

(ii) Voted in against of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total number of members whose votes were declared invalid	Total number of votes cast by them	Remarks
Nil	Nil	Nil

**Item No. 4 of the notice:** Special Business

**To approve the Related Party Transactions under section 188 of the Companies act, 2013.**

(i) Voted in favour of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
20	12316368	100.00%

(ii) Voted in against of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total number of members whose votes were declared invalid	Total number of votes cast by them	Remarks
2	6859481	Being the promoter director interested with related party, hence the votes considered as invalid.



**Item No. 5 of the notice: Special Business**

**To appoint Ms. Madhu Sharma (DIN 06947852) as Independent woman Director of the Company to hold office for five consecutive years from the date of her appointment.**

(i) Voted in favour of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
20	12316368	100.00%

(ii) Voted in against of the resolution:

Number of members Voted	Number of votes cast by them	% of total number of valid votes cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total number of members whose votes were declared invalid	Total number of votes cast by them	Remarks
Nil	Nil	Nil

Thanking You  
Yours faithfully



**Kundan Agrawal**  
Scrutinizer  
Membership No.: 7631  
C P No 8325  
(KUNDAN AGRAWAL & ASSOCIATES)

**Place: New Delhi**  
**Date: 29/09/2017**

**Witness-1**

: Itisha

Itisha  
Occupation - Service  
Add:- C-369 Surya Nagar  
Ghaziabad - U1-201011.

**Witness-2**

: Kiran

Kiran  
Add: C-51, TARAAPARK  
New Delhi-110017

**M/s ADVIK LABORATORIES LIMITED**

**CIN- L74899HR1994PLC038300**

**138, ROZ- KA- MEO INDUSTRIAL AREA, SOHNA GURGAON HR 122103**

**CONSOLIDATED SCRUTINIZER'S REPORT**  
**FOR POLL & E-VOTING**

**(For AGM Held on 29.09.2017 for the Financial Year ending on 31.03.2017)**

CS Kundan Agrawal

**M/s Kundan Agrawal & Associates**

H-23 A, 204, 2<sup>nd</sup> Floor, Near Sai Mandir, Vikas Marg,

Laxmi Nagar, Delhi-110092

Land line-011-43093900

Mobile-9999415059, 9212467033



**CONSOLIDATED SCRUTINISER'S REPORT (E-VOTING & POLL)**

**REPORT OF SCRUTINIZERS APPOINTED BY THE BOARD OF DIRECTORS OF M/S ADVIK LABORATORIES LIMITED FOR 23<sup>rd</sup> ANNUAL GENERAL MEETING OF THE COMPANY HELD ON 29.09.2017, AT 138, ROZ- KA - MEO, INDUSTRIAL AREA SOHNA, DISTT. MEWAT-122103 (HARYANA) INDIA AT 10:15 A.M.**

The 23<sup>rd</sup> Annual General Meeting of the Members has been held on Friday 29<sup>th</sup> day of September, 2017 at 10:15 AM. At 138, Roz- Ka - Meo, Industrial Area Sohna, Distt. Mewat-122103 (Haryana) INDIA for the purposes of considering and, if thought fit, approving, with or without modification(s), the resolutions embodied in the notice of 23<sup>rd</sup> AGM of M/S Advik Laboratories Limited dated 2<sup>nd</sup>, September 2017.

The undersigned **Mr. Kundan Agrawal, Practicing Company Secretary** was appointed as the scrutinizer, by the board of directors of M/S Advik Laboratories Limited for its 23<sup>rd</sup> Annual general meeting held of the company on 29.09.2017. The result of the poll & e-voting conducted for the Annual General Meeting is as under:-

**Resolution No. 1**

Nature of  
Resolution Ordinary Resolution

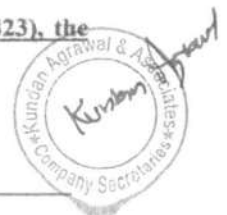
**Subject Matter: To receive, consider and adopt the Audited Financial Statements of the company including the Balance Sheet of the Company as at 31st March, 2017 and the Statement of Profit and Loss of the Company for the financial year ended 31st March, 2017 together with the Cash Flow Statement & other Annexure thereof and the Reports of the Board of Directors and Auditors thereon.**

Details of Voting	Assent (For)		Dissent (Against)		Invalid poll No. of Votes
	No. Shares of Face Value Rs. 10/- each	No. of votes	Ratio	No. of votes	
	No. of Shareholders	Number of shares with %	No. Of Shareholders	Number of shares with %	
By Poll	34	10928 (0.09%)	0	0	0
By E- Voting	20	12316368 (99.91%)	0	0	0
Consolidated Votes	54	12327296 (100.00000%)	0	0	0

**Resolution No. 2**

Nature of  
Resolution Ordinary Resolution

**Subject Matter: To appoint a Director in place of Mr. Peeyush Kumar Aggarwal (DIN 00090423), the Director of the Company, who is liable to retire by rotation.**



Details of Voting	Assent (For) No. Shares of Face Value Rs. 10/- each		Dissent (Against) No. of votes Ratio		Invalid poll No. of Votes
	No. of Shareholder s	Number of shares with %	No. Of Sharehol ders	Number of shares with %	
By Poll	34	10928 (0.09%)	0	0	0
By E- Voting	20	12316368 (99.91%)	0	0	0
Consolidated Votes	54	12327296 (100.00000%)	0	0	0

Resolution No. 3

Nature of  
Resolution Ordinary Resolution

Subject Matter: To ratify the appointment of M/s RMA & Associates, Chartered Accountants, New Delhi, (Registration No. 000978N) as the Statutory Auditors of the Company for the financial year ending 31st March, 2018, at such remuneration as may be approved by the Board of Directors of the Company.

Details of Voting	Assent (For) No. Shares of Face Value Rs. 10/- each		Dissent (Against) No. of votes Ratio		Invalid poll No. of Votes
	No. of Shareholder s	Number of shares with %	No. Of Sharehol ders	Number of shares with %	
By Poll	34	10928 (0.09%)	0	0	0
By E- Voting	20	12316368 (99.91%)	0	0	0
Consolidated Votes	54	12327296 (100.00000%)	0	0	0

Resolution No. 4

Nature of  
Resolution Ordinary Resolution

Subject Matter: To approve the Related Party Transactions under section 188 of the Companies Act, 2013.

Details of Voting	Assent (For) No. Shares of Face Value Rs. 10/- each		Dissent (Against) No. of votes Ratio		Invalid poll No. of Votes
	No. of Shareholder s	Number of shares with %	No. Of Sharehol ders	Number of shares with %	
By Poll	34	10928 (0.09%)	0	0	0
By E- Voting	20	12316368 (99.91%)	0	0	6859481
Consolidated Votes	54	12327296 (100.00000%)	0	0	6859481



Resolution No. 5

Nature of Resolution Ordinary Resolution

Subject Matter: To appoint Ms. Madhu Sharma (DIN 06947852) as Independent woman Director of the Company to hold office for five consecutive years from the date of her appointment.

Details of Voting	Assent (For)		Dissent (Against)		Invalid poll No. of Votes
	No. Shares of Face Value 10/- each	Rs.	No. of votes	Ratio	
	No. of Shareholders	Number of shares with %	No. Of Shareholders	Number of shares with %	
By Poll	34	10928 (0.09%)	0	0	0
By E- Voting	20	12316368 (99.91%)	0	0	0
Consolidated Votes	54	12327296 (100.00000%)	0	0	0

Based on the above mentioned details, the Resolution No. 1-5 was passed at Annual General Meeting of the company.

Thanking You,  
Yours faithfully



Kundan Agrawal  
Company Secretary  
Membership No.: F7631  
C.P. No.: 8325

Dated: 29/09/2017  
Place: New Delhi